# **Emily Raymond**

218-766-7574 | emily@wildvinedesigns.com | Bemidji, MN

# **PROFILE**

I enjoyed my time at Bemidji State University where I enhanced my visual arts skills and absorbed as much design information as I could in the Technological Studies department. My interest in print design brought me to know the Adobe Creative Suite very well.

After graduating, I was given the opportunity to work as a graphic designer at Arrow Printing Inc. in Bemidji where I became more experienced in the Adobe Creative Cloud, Adobe Acrobat and Adobe Pitstop programs. I also became more familiar with the printing process which gave me confidence in taking a management position at the Leech Lake Tribal College print shop in Cass Lake, where I worked for over 6 years. This position also gave me more experience with website building, social media ads and marketing which eventually I was promoted to the Marketing & Brand Manager.

I am now excited to own a business of my very own offering graphic design and social media services. I look forward to expressing my creativity with new businesses every day and can't wait to hear from you!

# CONTACT

## **PERMANENT ADDRESS**

1649 Stone Lake Rd SW Bemidji, MN 56601

## TELEPHONE & EMAIL

218-766-7574 emily@wildvinedesigns.com

# **EDUCATION**

# **BACHELOR OF SCIENCE DEGREE**

August 2005 - May 2012 Bemidji State University | Bemidji, MN Major in Design Technology: Print Specialization Minor in Visual Arts GPA 3.16

# **SKILLS**

# **OPERATING SYSTEMS**

MAC OS Windows 11

#### SOFTWARE

Adobe Creative Cloud Suite Adobe Acrobat Adobe Pitstop Wix Website Builder Fiery Command Workstation

# **VISUAL ARTS**

screen printing color theory floral design

# **PORTFOLIO**

Please visit my website at wildvinedesigns.com/ about to view my previous work. These are just a few of MANY projects I've been involved with so please reach out if you would like to see more!

# **EXPERIENCE**

## MARCH 2017 - JULY 2023

Leech Lake Tribal College | Cass Lake, MN

## marketing & brand manager

responsible for meeting with customers, creating design solutions, printing/assembling orders, invoicing/book-keeping, managing website & social media platforms

# NOVEMBER 2015 - MARCH 2017

Arrow Printing Inc. | Bemidji, MN

## graphic designer/CSR

responsible for creating design solutions, setting up incoming orders for print, meeting with clients to discuss requirements for jobs and proofing matchprints

# **MAY 2014 - NOVEMBER 2015**

Netzer's Floral | Bemidji, MN

## manager/floral designer/sales person

responsible for opening & closing the store, scheduling, managing employees, floral design, taking & completing orders, wedding design, cash flow, shop marketing

# REFERENCES

# KIM DICKSON

Director of Library Services | Cass Lake, MN 218-335-4240 (office) | kim.dickson@lltc.edu

## LAURA HOLLEMAN

Director of HR & Marketing Officer | Bemidji, MN 218-444-1564 (office) | laurah@securitybankusa.bank

#### **TOV REZABEK**

Print & Promotional Professional | Minneapolis, MN 952-835-5155 (office) | tov@printmediamn.com